

Requisite Documents for Joining

1. Copy of Application Form
2. ID Proof – Aadhar Card (in absence of Aadhar Card any one ID from the list -
 - (a) Election I Card
 - b) Passport
 - c) Driving License
 - d) Phone Bill
 - e) Ration Card
3. PAN Card
4. Permanent Address Proof – Domicile Certificate/ School Leaving Certificate
5. Temporary Address Proof- Same list as mentioned in para 2.
6. Photo – 2 nos.
7. Educational Certificates/Marks Sheet as claimed
8. Experience Certificates as claimed
9. Accepted resignation letter/Relieving letter from previous employer
10. Last 3 salary slip/salary certificate
11. Bank Statement last 3 Months showing salary credited
12. Medical Certificate from a registered medical practitioner (Allopath/MBBS).
13. A Self-declaration in writing that you will not demand or give dowry.
14. A Self-declaration in writing that you will not consume or promote consumption of liquor in any form.

Note: Bring original and 1 photocopy of each document on the day of joining.